



FIRST PRESBYTERIAN CHURCH  
*of SUMTER*

**Position Title:** Parish Associate of Senior Adults  
**Reports To:** Pastor/Head of Staff

First Presbyterian Church (FPC) is blessed to have an involved, vibrant and faithful senior adult population. The Parish Associate of Senior Adults will provide pastoral presence, leadership and program coordination for our senior adults. This individual will collaborate with a Senior Adult Ministry Team to plan integral faith formation opportunities while focusing on our three core principles; to welcome all, care for all and reach out to a world in need.

### **Qualifications**

- Strong interpersonal skills, ability to connect with senior adults
- Experience teaching, preaching and providing pastoral care
- Faithfulness to the reformed tradition and the PC USA
- Ability to utilize social media / text / email and other forms of communication to promote ministry opportunities and communicate with members/guests

### **Responsibilities**

- Recruit and guide a Senior Adult Ministry Team that helps support educational, missional and pastoral care opportunities for senior adults
- Oversee the communication with and for senior adults via such means as the church newsletter, website, Facebook, and/or other means as appropriate
- Develop a strategy for both yearly and long term goals in conjunction with those directed by the Pastor/Head of Staff
- Work with the Pastor/Head of Staff and the Care and Prayer team to coordinate weekly visitations
- Plan and organize quarterly wholeness and healing services
- Develop and implement an on-going ministry to senior adults that includes seminars, retreats and opportunities for fellowship
- Teach a Christian education series once or twice each year
- Collaborate with the Pastor/Head of Staff and Director of Faith Formation to plan our fall and spring Faithful Families offerings
- Oversee First Presbyterian Church funeral preparation and planning
- Other pastoral duties as assigned, including; weddings, funerals, worship leadership and preaching

## **Terms of Employment and Benefits**

- General terms of employment and benefits are set forth in the current Employee Handbook
- This is a part-time, exempt, 12-15 hour a week position
- Pay is negotiated with the hiring committee
- Continuing education funds available

*Resumes and/or questions may be submitted to Rev. Nick Cheek  
at [ncheek@fpcsumter.org](mailto:ncheek@fpcsumter.org) or the contact information below*